

Sample Museum Constitution

RECOMMENDED BY THE NEW YORK STATE MUSEUM, THE UNIVERSITY OF THE STATE OF NEW YORK/ STATE EDUCATION DEPARTMENT

ARTICLE I

Name

The name of this museum shall be [official name of the museum].

ARTICLE II

Purposes

The purposes of this museum shall be:

[copy the corporate purposes exactly from the provisional charter petition, provisional charter, or absolute charter. Include any amended language.]

ARTICLE III

Trustees

The number of trustees constituting the board of trustees is to be not less than five nor more than twenty-five.

ARTICLE IV

Election of Trustees

The manner in which trustees are to be elected is as follows:

In accordance with procedures set forth in the by-laws, trustees shall be elected by a vote of two-thirds of the board of trustees.

If any trustee shall fail to attend three consecutive meetings without written excuse accepted by the trustees, he or she shall be deemed to have resigned. Vacancies shall be filled for the unexpired term by a two-thirds vote of the full board of trustees.

ARTICLE V

Appointment and Function of Museum Director

The Chief Executive and operating officer of the museum appointed by the trustees and serving at their pleasure shall be the Museum Director, whose duties shall be those as defined by the bylaws of the institution.

ARTICLE VI

Membership

Voting members of the institution shall be the trustees. Other classes of members, who shall be non-voting, may be established by the trustees.

ARTICLE VII

Distribution of Assets Upon Dissolution

In the event of dissolution of the museum, assets shall be distributed for one or more exempt purposes within the meaning of Section 501 (c) (3) of the Internal Revenue Code, or corresponding section of any future Federal tax code, or shall be distributed to the Federal government or to a State or local government for a public purpose.

ARTICLE VIII

Amendments

These articles may be amended at any time by a two-thirds vote of the board of trustees then in office.